

## **Electronics Assembler - Job Post**

City Theatrical, Inc.

Carlstadt, NJ 07072

\$16.00 - \$17.31 an hour - Full-time

Posted: June 26, 2022

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### **Qualifications**

- US work authorization (Required)
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### **Benefits**

401(k)

401(k) matching

Dental insurance

Health insurance

Paid time off

Vision insurance

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### **Full Job Description**

**Job Summary:** Principal duties are to build electronic assemblies including component insertion and wave solder operation. Also, will be expected to perform other duties related to electronic assembly as required.

#### **Representative Responsibilities:**

- Builds sub-assemblies and final assemblies to standards and specifications
- Ensures correct parts are being used and assemblies are built to print specifications
- Maintains expected productivity output levels and completes assignments as scheduled
- Ensures product quality meets standards by inspecting work frequently
- Builds assemblies to quality standards
- Responsible for soldering printed circuit boards to IPC Standards
- Loads software into microprocessors as appropriate for each circuit board
- Inspects and verifies work has been completed correctly
- Troubleshoots any problems to the component level and makes any necessary repairs

- Adheres to safety standards at all times
- Ensures that safe methods and practices are used
- Follows safety procedures
- Wears personal protective equipment when required
- Follows all anti-static and MSL work rules
- Learns new tasks, procedures and assemblies as needed
- Maintains a clean, organized and safe work environment
- Ensures after task is completed, floor is swept and tools are returned to designated area
- Maintains tools regularly

**Additional Responsibilities:**

- Other duties as assigned
  - Completes special projects and requests in a timely and positive fashion

**Knowledge, Skills and Abilities:**

- Knowledge of electronics
- Good mechanical aptitude
- Able to use hand tools and small power tools
- Able to interpret and follow assembly drawings, wiring diagrams and schematics
- Ability to use measuring devices
- Soldering skills
- Wiring skills
- Able to work independently and as part of a team
- Flexible and able to adapt to change
- Able to lift up to 50 pounds
- Problem solving and creative thinking skills

- Good manual dexterity
  - Punctual and willing to work overtime as required.
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### **Education and Experience:**

- High School Diploma or its equivalent and 2-4 years of electronic assembly, including soldering experience, or
  - Associates Degree in Electronics or similarly related field and 1-2 years of experience
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Job Type: Full-time

Pay: \$16.00 - \$17.31 per hour

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

Schedule:

- Monday to Friday

COVID-19 considerations:  
Proof of COVID-19 Vaccination

Ability to commute/relocate:

- Carlstadt, NJ 07072: Reliably commute or planning to relocate before starting work (Required)

Experience:

- Electronics Assembly: 2 years (Required)

Work Location: One location

Interested in working with us? Send your cover letter and CV to: [info@citytheatrical.com](mailto:info@citytheatrical.com)